









# Indistar<sup>®</sup>

Lighting our path to stellar learning<sup>®</sup>

## Guiding Questions for State Implementation of Indistar<sup>®</sup>

### State-Level Administration

1. Who has policy authority over Indistar<sup>®</sup>, and who has chief operational responsibility for it?
2. Do job descriptions include these responsibilities?
3. What decision-making group meets to discuss Indistar<sup>®</sup>, how often, and what is its typical agenda?
4. What is the communication structure in your state related to Indistar<sup>®</sup>? From those with chief responsibility, to others within the state department, to those in the field?
5. Does this communication include information to improve practice relative to the use of Indistar<sup>®</sup>?
6. How does the state department integrate various departments such as SPED, ELL, Accreditation into usage of Indistar<sup>®</sup> to achieve greater coherence?

### Reporting & Compliance

7. What is expected of different categories of districts and schools in terms of their use of Indistar<sup>®</sup>, their submission of reports, and their expected progress?
8. How is district and school use of Indistar<sup>®</sup> monitored?
9. How does your State use the data mining and reporting features on the State Administrative Page to improve effective utilization of Indistar<sup>®</sup>?
10. What areas of compliance are facilitated through Indistar<sup>®</sup> reporting features?
11. Do various departments that use Indistar<sup>®</sup> for reporting or other purposes include this in state-level documents and procedures so that they become part of policy?

### External Consultants

12. How does administration of Indistar<sup>®</sup> connect with administration of the Coaches who utilize it in the field?
13. What is expected of Coaches in using Indistar<sup>®</sup> with their districts and schools?
14. Do job descriptions and evaluations for Coaches include their work with Indistar<sup>®</sup>?
15. When CII announces new features on Indistar<sup>®</sup> that impact Coaching (for example, the Coaching Review webpage), how is this communicated to the Coaches and how are they instructed in their use?

### Sustainability

16. What is the current vision in your state for Indistar<sup>®</sup>? (Balancing compliance with best practice focus?)

17. When state level leadership changes, how are new leaders made aware and brought on board with Indistar® and the Statewide System of Support (SSOS)?
18. When new Coaches are added to the cadre, how are they brought on board with Indistar®?

**Extending Implementation**

19. How are districts and schools made aware of the availability of Indistar®?
20. How are districts and schools trained to use Indistar®?
21. How are districts and schools that do not receive the services of Coaches supported in their use of Indistar®?
22. When CII announces new features that are available on Indistar®, how is that information communicated within the state department, and how are decisions made regarding use of the new feature?
23. When CII announces new features on Indistar® that impact districts and schools, how is this communicated to the districts and schools?

